

ANIMAL SHELTER MEETING

MINUTES

June 23, 2022 – 1:00 PM

PRESENT

Tim Fitzgerald, Augusta County Administrator

Mike Hamp, Waynesboro City Manager

Leslie Beauregard, Staunton Interim City Manager

Candy Hensley, Assistant to the County Administrator

Rescue group members

Citizens

1. Minutes were presented.
Motion: Beauregard Second: Hamp Approved
2. Memorandum of Understanding (MOU) – The County Board of Supervisors and Waynesboro City Council have approved the MOU. Staunton City Council will consider tonight. Once everyone has signed, the MOU will be in effect.
3. Ms. Hensley provided an update on fiscal agent transfer. Transfer includes facilities maintenance, utilities, data/telephone, and security. Finance is setting up accounts and HR is working to transferring employees to the county.
4. Ms. Hensley gave an update on the mobile office trailer. Staff is hopeful to have it established by the new director's start date. It will be close. Once set, electric will need to be hooked to it, data, and telephone ran. All of this is being scheduled. The electrician has already completed work to connect to the electrical panel within the building.
5. Alidia Vane will be in town next week. There is a plan to have a zoom meeting with staff ahead of her start date of July 5, 2022.
6. Mr. Fitzgerald let everyone know there no proposals received for the supervising veterinarian. This is the second time the RFP was issued by the County. Waynesboro had issued before with no submittals either. Westwood has been making visits to the shelter when called. Maybe we can explore a contract for services with Westwood. We will continue to work on it. Renee Clark (Cat's Cradle) asked about Dr. Leti Hansen. She said she was interested. She did not submit a proposal. Tim indicated she was interested in being a County employee; however, that is not allowed by law. Mr. Fitzgerald said he received questions about the MOU. There was additional discussion about what veterinarian services are needed at the shelter.

7. Tracey Meadow sent a population report, which was reviewed. The capacity at the shelter is 46 dogs and 104 cats. As of yesterday there were 60 dogs with 26 in fosters. There were 188 cats with 69 in foster. Year-to-date: Intake 318 dogs, 350 cats and 40 others. Year-to-date euthanized 24 dogs and 13 cats. Save rate: 92.5% dogs, 96.2% cats. Year-to-date adoptions: 130 dogs, 92 cats, 58 other. Returns to owner: 137 dogs, 9 cats. Transfers: 26 dogs, 203 cats, 4 others. Intake: County 386 animals – 55%, Staunton 181 animals – 26%, Waynesboro 133 animals – 19%. Total save rate – 96.2%.
8. Public comment – Those in attendance asked for information about the new director. The owners let them know the interviews were excellent and that the new director brings experience from New York. She will be an excellent addition to the shelter.
9. Next meeting July 28, 2022 at 1:00 PM.
10. Closed Session

Motion: Beauregard Second: Hamp Approved